

## General Information - Overall process

### General Information

The SBS Talent Escalator program provides direct professional experience in productions for early-career and emerging practitioners, specifically from diverse or under-represented backgrounds.

**This form is for Production Companies to apply to Screen Tasmania for match funding with SBS.**

#### ***Selection Process:***

Practitioners chosen for the Talent Escalator program will either be already on the Production Company's radar or will be found through an Expression of Interest call out. This EOI call out will be advertised through Screen Tasmania's website, email and social media channels. Screen Tasmania will assess the applicant's eligibility before approving their potential employment on production. The production company and HoDs will make the final decision on who is selected.

This position is usually generated through consultation with Screen Tasmania.

#### ***Rate:***

The successful applicant will be contracted through the Production company, not Screen Tasmania. They are to be paid at least the minimum rate for a 40 or 50-hour week as stipulated in the agreement that the production is following.

Production companies should apply for a sum that covers this wage along with super and other fringe costs.

#### ***Eligibility:***

Only practitioners who have been residents in Tasmania (for Tax Office or Electoral Office purposes) for **at least 6 months** prior are eligible.

#### **Your Project Officer is:**

Alex Sangston  Andrew McPhail  Evan Maloney  PJ Madam  Oliver Potter

Other

This question is read only.

If no one is indicated, it is because allocation has not yet occurred. It is most likely to be Jane Stapleton.

## The Process

SmartyGrants is the central means of managing your Application and any subsequent contractual obligations.

The process:

- After discussion and approval from Screen Tasmania and SBS, the Production Company can apply for funding using this form.

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- Learning Agreements must then be completed by the HoDs **and** the placement. These are to be returned through Smartygrants and will inform the contract.
- If SBS provides similar documents, these can be completed instead of the Learning Agreement to avoid double-up of paperwork.
- The Grant Agreement will then be sent to the Production Company to sign.
- The signed Grant Agreement and first invoice will be lodged via SmartyGrants.
- Once production has wrapped, Screen Tasmania will provide an Acquittal Report form for the HoD (or Supervisor) and placement to complete individually.

**If you are successful, PLEASE DO NOT EMAIL materials back to us. Lodge all paperwork through Smarty Grants. This maintains our audit trail and speeds up payment.**

## Applicant Contact Details

\* indicates a required field

**Applicant \***

Organisation Name

**Applicant ABN**

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

You MUST have an ABN in order to deal with Screen Tasmania and that ABN must match the information provided in the application form. If it does not, your application may be rejected or you may be asked to resubmit.

**Applicant Street Address**

\*

Address

  

Suburb   State   Postcode

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### Applicant Postal Address

Address

  

Suburb State Postcode

Fill out if your Postal Address is different from your Street Address.

### Applicant Phone Number

\*

### Applicant Email

\*

### Applicant Website

## Organisational Contact Details

### Organisation Contact 1

\*

Title First Name Last Name

### Role in Organisation

\*

### Organisation Contact 2

Title First Name Last Name

### Role in Organisation 2

### Please upload a scan of your Certificate of Incorporation.

\*

Attach a file:

### Who is applying for funding?

- Company - Sole Director
- Company - Two or more directors
- Incorporated Association - without Common Seal
- Other:

Incorporated Association - using Common Seal

### Gender and Diversity - Placement

Screen Tasmania is required to collect anonymous data on our subsidies, grants and investment clients. Please indicate how the placement might identify as members of the following groups. The company or the placement will NOT be associated with this data which will be reported as raw numbers.

**Placement identifying as female**

Must be a number.

**Placement identifying as male**

Must be a number.

**Placement identifying as 'LGBTIQ' or Other**

Must be a number.

**Placement identifying as Tasmanian Aboriginal people**

Must be a number.

**Placement identifying as Other Aboriginal or Torres Strait Islander people**

Must be a number.

**Placement from regional or remote areas - outside any state capital or Canberra**

Must be a number.

**Placement identifying as being people with a disability**

Must be a number.

**Placement identifying as having a non-English speaking background**

Must be a number.

**PLEASE REMEMBER TO HIT THE SAVE BUTTON!**

[Summary](#)

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\* indicates a required field

### Application Summary

Please check eligibility criteria by reading the Screen Tasmania's [General Guidelines and Terms of Trade](#).

**Project Title \***

Name of the production

**Type of Support**

Attachment  Placement  Traineeship

**Please upload bible, pitch document or similar for the production**

Attach a file:

A minimum of 1 file must be attached.

**Attachment Start Date \***

This is the start date for the first attachment. Can be approximate.

**Attachment End Date \***

This is the end date for the last attachment. Can be approximate.

**Total Amount Requested \***

Must be a dollar amount.

This amount should equal the Talent Escalator Program.

Don't Forget to Save!

**New Question**

### Talent Escalator Budget

#### Talent Escalator - Budget details

Proposed Department	Number of weeks	\$
		\$
		\$
		\$
		\$
		\$

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	Must be a number.	Number of weeks x weekly rate This number/amount is calculated.
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### Budget Totals

#### **Total Budget Amount**

\$

This number/amount is calculated.

### Reason for Placement

#### Rationale for Placement

Please outline briefly why you wish to apply for a Talent Escalator position on your production.

As a production company, this is your opportunity to list how the practitioner's employment will contribute to helping the skills shortages in Tasmania. You can highlight the practitioner's background, strengths and previous experience as reasons why they should do the Talent Escalator program and how in return, it will help advance their career.

Your response will be a critical part of Screen Tasmania's assessment of your application.

#### **Argument for Placement**

You will need to fill out the Declaration Page. Click NEXT.

### Declaration and Affirmation

\* indicates a required field

#### Disclosure

##### **Publicity of Assistance**

Unlike private sector financial organisations, the Department of State Growth (the department) disburses public funds and is therefore accountable for the distribution of those funds. As part of the accountability process, the department may publicise the level of its financial assistance including the terms and conditions of the financial assistance as provided in the confidentiality requirements set out in the legal documentation entered into with you.

##### **Right to Information**

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You should also be aware that information you provide to the department, and details of any financial assistance package, may be subject to requests for public disclosure under the *Right to Information Act 2009*.

### **Information Protection**

You are providing personal information to the department which will manage that information in accordance with the *Personal Information Protection Act 2004*. The personal information collected here will be used by the department for the purpose of assessing your application for assistance and related activities. Failure to provide this information may result in your application being unable to be processed, funding being unable to be granted or records not being properly maintained. The department may also use the information for related purposes or disclose it to third parties in circumstances allowed for by law. You have the right to access your personal information by request to the department and you may be charged a fee for this service

**Have you read and understood the confidentiality provisions above? \***

### Conflict of Interest

Screen Tasmania is required to identify all relevant financial or personal interests that may exist between Screen Tasmania Expert Advisory Group (STEAG) members or employees of Screen Tasmania, and applicants. This is to ensure that measures can be taken to prevent a conflict of interest arising between those persons assessing the application for Screen Tasmania and applicants. For these purposes, please select the relevant statement below:

**I/we (the applicant) DO NOT have a financial and/or close personal relationship with a STEAG member or employee of Screen Tasmania. \***

Agree

Disagree

If you select "Agree", you are affirming that there is no relationship which may lead to a conflict of interest or a perception of a conflict of interest. If you are unsure, contact Screen Tasmania to discuss your options on 6165 5070.

### Declaration

I/we acknowledge this submission in no way inhibits Screen Tasmania from becoming involved in or developing other projects which may or may not have various similarities with my project(s).

No agreement, arrangement or obligation shall be deemed to exist between Screen Tasmania and myself/us unless and until a formal contract is made between us.

By submitting this application, I/we affirm that the details provided in this application are true and correct and that I/we have read and understood Screen Tasmania's [General Guidelines and Terms of Trade](#).

Thank you

Thank you for completing this form. Please SAVE and review your form before submitting.

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The next stage is for your Project Officer to assess your application and write up that assessment.

If your application is approved, you will receive a phone call followed by an email directing you to a Smarty Grants form to provide some additional information to allow us to draw up your contract.

If your application is not approved, your Project Officer will discuss the reasons with you.