General Information

Guidelines Summary

This program seeks to increase production activity in Tasmania in order to build industry sustainability, generate employment and increase revenue streams for production companies.

Production Support offers one-off grant or equity investment for the production of:

- feature length drama or documentary;
- television drama (series, miniseries or telemovie);
- factual projects including documentary (series and stand-alone one-offs);
- narrative projects for online platforms, and
- video games and interactive projects seeking investment of \$50 000 or more. (Please note for production support for games and interactive projects under \$50 000, please see the <u>Games Development</u> program.)

Funding for other (non-mandatory) attachments may be available under Screen Tasmania's <u>Traineeships and Attachments</u> program.

Before you apply:

To be eligible to apply, applicants **must** consult the <u>Production Support Guidelines</u>, speak to Screen Tasmania's Production Investment Manager to discuss their projects before submitting applications. Please call Screen Tasmania on 03 6165 5070 to arrange an appointment.

All applicants must read the Production Support Guidelines; and General Guidelines and Terms of Trade available here before applying .

Useful tips

When using our online application portal (powered by SmartyGrants) please consider the following points:

- Smarty Grants doeshave an auto save function. You must manually save as you go. The system will 'time out' after approximately 30 minutes of inactivity.
- You can save your incomplete application, log out and return to complete or updateat any time before the Round closes.

- Questions marked with ared asteriskmandatory.
 You will not be able to submit your application until they are answered.
- Once you pressthe application will belocked and forwarded to Screen Tasmania and you will no longer be able to make changes. Should you have new information which was unavailable before the closing of the round you will need to contact the relevant Project Officer to re-open the application at their discretion.
- Smarty Grants is unable to read the information contained in uploaded documents. This is why, at times, you will be asked to provide similar information within the Smarty Grants form. This is so the data can be captured and processed.

Should you have any suggestions to improve the process please contact the relevant Project officer on 03 61655 5070, or info@screen.tas.gov.au

Applicant Details

* indicates a required field

Screen Tasmania Contact

submitting. Failure to do so may result in ☐ Alex Sangston ☐ Andrew McPhail	n your application not being accepted.
Applicant Company Details	
Please note that should your application be so with the applicant company or its nominated sis to be produced using an SPV as the contract contact the Project Officer to ensure your complegal requirements as outlined in the General Applicant Company/Contracting Entity * Organisation Name	Special Production Vehicle (SPV). If the project ting entity it is strongly recommended you apany set up meets with Screen Tasmania's
Only incorporated companies can apply for product	tion investment.
Please attach a full company search for t incorporated) the nominated production Attach a file:	

Please indicate which Project Officer you have contacted regarding this

application. You MUST speak with a Project Officer at Screen Tasmania before

Please include the production title, production company or SPV name, and the words, "Company Search" in your file name.

Is the applicant a Tasmanian resident production company? * ○ Yes ○ No	
Applicant ABN *	
The ABN provided will be used to look up the following information. Click Looks check that you have entered the ABN correctly.	ıp above to
Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type <u>More information</u>	
ACNC Registration	
Tax Concessions	
Main business location	
You MUST have an ABN in order to deal with Screen Tasmania and that ABN must be th Applicant Company. If not, your application may be rejected or you may be asked to res	
Applicant Street Address *	
Address	
Your street address is needed for contacting.	
Applicant Postal Address * Address	
Addiess	
Applicant Phone Number *	
Applicant Primary Email *	
Applicant Website (if available)	

Applica	ant Personnel	Details	
Applica Title	nt Project Conta First Name		
Title	riist name	Last Name	
Position	/Role *		
Email *			
Mobile F	Phone Number *		
MODILE	Filone Number		
	nt Project Conta		
Title	First Name	Last Name	
Position	/Role		
Email			
Linaii			
Mobile F	Phone Number		
Gende	r and Diversity	/	
	ent clients. Your na		mous data on our subsidies, grants and ociated with these data which will be reported
		eatives prefer not toort that person in t	o say, or you are not aware of how they ne totals below.
		r of Company Direntify as members o	ctors and people in Key Creative roles attached for these groups:
Number	of Key Creative	s identifying as	emale *
Must be a	number.		

Number of Key Creatives identifying as male *
Must be a number.
Number of Key Creatives identifying as non-binary or gender fluid *
Must be a number.
Number of Key Creatives identifying as Tasmanian Aboriginal people *
Must be a number.
Number of Key Creatives identifying as Other Aboriginal or Torres Strait Islander
Must be a number.
Number of Key Creatives identifying as having a disability *
Must be a number.
Number of Key Creatives identifying as having a non-English-speaking background *
Must be a number.
Number of Tasmanian Key Creatives identify as being from rural or regional Tasmania (i.e. outside greater Hobart) *
Must be a number.
Project Summary
* indicates a required field
Project Headlines
This section is high level. Further details will be requested later in the application. Before proceeding, please check your eligibility against Screen Tasmania's Production Support guidelines , and the General Guidelines and Terms of Trade .
Project Title *

What is your project?

☐ Live Action	☐ Factual including documentary (series and one-off)
☐ Animation☐ Feature (drama or documentary)	 □ Online narrative (e.g. webisodes) □ Games and other interactive projects (e.g. VR or AR)
☐ Television Drama (series, miniseries, telemovie) Choose all that apply.	VIX OF AIX)
What is the total amount of support req	uested? *
Over \$50,000 is delivered as equity investment, le	ess than that is delivered as a grant
Logline and Synopsis	and that is delivered as a grant
	manais of your project
Please use the field below to record a brief sy	Thopsis of your project.
Logline *	
Must be no more than 20 words. Must be no more than 20 words	
Project Synopsis *	
Must be no more than 750 words. Provide a short description (100 words recommen	ded) of your project - what are you out to do?
Where and when is your project set? *	
Setting	
Please indicate the types of locations you would u	se. Not applicable for Games.
Project Format	
Is you project a series, one off or video of or video or video or video of or video of or video of or video or vi	
Series project duration	
Number of Episodes *	
Must be a number. Must be a whole number	
How long is each episode? *	

Must be a number. Minimum commercial half-hour		
One-off project length		
One-off project Duration *		
Must be a number. Must be a number in minutes		
Video game details		
Platform * □ PC □ Console □ Mobile At least one choice must be select		
Linear platform		
Film and Television Deliver ☐ Cinema Release ☐ Television Broadcast ☐ Online (TVOD)	□ SVOD/Strea	amer . YouTube/TikTok)
Please tick all or any that apply		
Audience		
Anticipated Classification *	k	
○ G - General	○ M - Mature Audience	R 18+ Restricted to people18 years and older
O PG - Parental Guidance	O MA 15+ Mature Accompanied 15 years and	Other:
What classification do you anticip	older pate being given to your project? (i	f P or C, outline in 'Other')
Describe the target audien	ce for your project *	
Word count: Must be no more than 50 words. Please describe your target audie	ence(s) in detail.	
Marketplace Commitme	ent	
	mitment do you have or are	e likely to have from the
marketplace? * □ Broadcaster □ Streamer	□ Sales Agent□ Games Publisher	☐ Website☐ Crowd Funding

☐ Film Distribu Select all that ap	-	☐ Online Platfo	orm	□ Other	
☐ License Fee☐ Distributor of Advance☐ Pre-Sales Select all that Ap	age of your to	□ Equity Inves□ Sponsorship□ In-Kind	tment	☐ Hosting☐ Marketing a☐ OtherDe covered by	
marketplace? Must be a number					
Other Gove	rnment Scre	en Agency S	Support		
•	is application Screen Agency	•	will you be appon support? *	plying to anot	her
	ndvise the nan elevant agency		t details of the	e person you a	are dealing
	e details of all (button to add r	•	encies from whic	ch you are seek	ing support.
Agency	program are	At what stage is your application?		Email	Phone Number
			The name of the person with which you have been dealing	Must be an email address.	Must be an Australian phone number.
		O Intending to apply O Application lodged			
		O Application approved			

Indigenous Content

Does your project contain any Indigenous content? *

○ Yes

-				
Where there is Indigenous content or participation in any production, Screen Tasmania requires that the producer complies with the following:				
i. Screen Australias protocols, including those relating to treatment of Indigenous Cultural and Intellectual Property Rights. For more information, see Indigenous Content and Participation in Screen Australias program guidelines and Pathways Protocols: a filmmakers guide to working with Indigenous people, culture and concepts .				
ii. Guidelines outlined in Arts Tasmanias Respecting Cultures booklet.				
For productions that involve Tasmanian Aboriginal content, producers are required to engage a recognised Tasmanian Aboriginal consultant at both development and production stages. The consultant must:				
 have Aboriginal and/or Torres Strait Islander ancestry; identify as an Aboriginal and/or Torres Strait Islander; be accepted as such by the community in which he or she lives or has lived. 				
To be eligible you must complete an Eligibility Form. Information on the process for determining eligibility is contained within the eligibility form which can be found on the Office of Aboriginal Affairs (OAA) website.				
The consultant shall be employed by the Producer at standard industry rates and is required to advise Screen Tasmania in writing that they have complied with the relevant indigenous protocols.				
Indigenous Script Consultant				
Indigenous Script Consultant Title First Name Last Name				
Title First Name Last Name				
Title First Name Last Name				
Title First Name Last Name Indigenous Script Consultant's Position in the Community				
Title First Name Last Name Indigenous Script Consultant's Position in the Community				
Indigenous Script Consultant's Position in the Community Indigenous Script Consultant's Primary Phone Number				
Indigenous Script Consultant's Position in the Community Indigenous Script Consultant's Primary Phone Number				
Indigenous Script Consultant's Position in the Community Indigenous Script Consultant's Primary Phone Number Indigenous Script Consultant's Primary Email				

 \bigcirc No

Screen Tasmania is required to collect anonymous data on our subsidies, grants and investment clients. Your name will not be associated with these data which will be reported as raw numbers.

Does your project address any of these issues? Please check all that apply.

Does your project address any of these issues?
□ Gender
☐ LGBTQIA+ issues
☐ Aboriginal or Torres Strait Islander issues
□ Other issues of ethinicity
□ Disability
□ Other:
Other was visaled and about the major with inclusive many inclusive and a provide the decouple a visale that have
Other may include any other minority inclusiveness issues, Please briefly describe using the box
above.
How are any these issues handled?
Word count:
Must be no more than 50 words.
Please briefly explain how the project handles these issues.

Production Details

Creative Team - Linear

Please include all relevant team members including (where appropriate): Executive Producer, Producer, Writer, Script Editor, Director, Animator, Line Producer, DOP, Production Designer, Editor, Composer, Sound Designer, Legals, Principal Cast, etc.

For more rows, click the Add Row button at the bottom of the table.

Role	Name	Residence	Proposed or Confirmed?
You can edit these fields to suit your project		In which state or country does the team member reside?	Is their involvement proposed or confirmed?
Executive Producer			
Producer			
Producer			
Director			
Script Writer/Writer			
DOP			
Production Designer			
Editor			

Composer		
Sound Designer		
Researcher		

Creative Team - Video Game

Please include all relevant team members including (where appropriate): Executive Producer, Producer, Writer, Director, Game Developer, Animator, Artist, Testing/QA, Sound design, Legals, etc.

For more rows, click the Add Row button at the bottom of the table.

Role	Name	Residence	Proposed or confirmed?
You can edit these fields to suit your project		In which state or country does the team member reside?	Is their involvement proposed or confirmed?
Executive Producer			
Producer			
Director			
Writer			
Game Developer, , Artist,			
Lead Animator			
Lead Artist			
Testing/QA			
Sound designer			
Legals			

Key Creative #1 Professional Details

The following sections are for the core, confirmed team.

Key Creative #1 Name) :	
Key Creative #1 Role		
Key Creative #1 Bio		
Word count:		

Must be no more than 200 words.
Key Creative #1 Upload CV Attach a file:
Please label the file with the project name and the name of the person.
Key Creative #2 Professional Details
Key Creative #2 Name
Key Creative #2 Role:
Key Creative #2 Bio
Word count: Must be no more than 200 words.
Key Creative #2 Upload CV Attach a file:
Please label the file with the project name and the name of the person.
Key Creative #3 Professional Details
Key Creative #3 Name:
Key Creative #3 Role
Key Creative #3 Bio
Word count: Must be no more than 200 words.
Key Creative #3 Upload CV Attach a file:
Please label the file with the project name and the name of the person.

Key Creative #4 Professional Details
Key Creative #4 Name:
Key Creative #4 Role
Key Creative #4 Bio
Word count: Must be no more than 200 words.
Key Creative #4 Upload CV Attach a file:
Please label the file with the project name and the name of the person.
Key Creative #5 Professional Details
Key Creative #5 Name:
Key Creative #5 Role
Key Creative #5 Bio
Word count: Must be no more than 200 words.
Key Creative #5 Upload CV Attach a file:
Please label the file with the project name and the name of the person.
Key Creative #6 Professional Details
Key Creative #6 Name:
Key Creative #6 Role

Key Creative #6 Bio)			
Word count:				
Must be no more than 20	00 words.			
Key Creative #6 Up Attach a file:	load CV			
Please label the file with	the project name ar	nd the name of the pe	erson.	
Other CVs and/or	· Clearances			
Please use the following Interactive Projects, Le personnel engaged for	ead Developers, D			
Key Crew and Cast Attach a file:				
Please ensure that file na	ames include names	s, roles and the produc	ction title,	
For Documentary as Agreements for Key Attach a file:		cts only; please u	pload signed Part	icipant
You can use this button to file name(s), the word, "			e include the productio	n title in your
Proposed Schedu	ıle - Linear Me	dia		
Please use the date fie	elds to indicate pro	oposed start and fin	ish dates.	
Production Phase	From	То	No. of W	eeks
	Must be a date	Must be a date		cimal place
Pre-Production			Must be a	number.
Principal Photography/ Production				

Proposed Schedule - Interactive Media

Post-Production

Delivery

Stages could include scoping and design, software development, look and feel, etc.

Development Phase From

Development Phase		10	No. or weeks
These stages are guides		Must be a date.	To one decimal place
only and can be modified			Must be a number.
Scoping and/or design			
Development/Build			
Testing			
Release and Marketing			
Schedule Detail Attach Draft One Lin	e Production Sche	dule or Game Deve	lopment Gannt Chart
Attach a file:			•
Please include the project ask your Project Officer to			tion Schedule - draft#". Please s.
Tasmanian Eleme	nts		
Will the project be m	nade in Tasmania?		
Wholly		Partly	
Where will your proc ☐ Hobart ☐ Launces Choose all that apply. Please specify your	ston North West	Coast 🗆 Other Tasr	
If applicable.			
Total proposed Tasm	nanian crew		
Must be a number. Not including attachment	S		
Please attach a list o Attach a file:	of proposed Tasma	nian crew including	their names and role.
Please include the produc	ction title in your file na	me and the words, "Tas	manian Crew"

To

No. of Weeks

Note: If this application is successful, depending on the level of investment, Screen Tasmania will require you to offer either 1 (all projects other than drama or docudrama) or 2 Tasmanian attachment places (all drama, docudrama including comedy) for a minimum of 4 weeks or 20 days in total for each attachee. A minimum amount of \$1200 gross per week to the attachee (plus fringes incl relevant loadings and if applicable, per diems) must be paid by the production company. Costs for these mandatory attachment places must be included in the budget provided with this application.

Screen Tasmania, at its discretion, may provide additional funds to support more attachment places. Please discuss with your Project Officer who may refer any request on to the Industry Development Manager..

Number of Mandatory A	ttachments	
Markhara		
Must be a number. 1 or 2		
Proposed role of Manda	tory Attachment #1	
eg. Producer's Attachment		
Proposed role of Manda	tory Attachment #2 (if applicable)	
og Crin Attachment		
eg Grip Attachment		
Total proposed Tasman	an cast (not including extras)	
Must be a number. Number only		
Please attach a list of li Attach a file:	cely roles Tasmanian cast will be invit	ed to audition for.
Please include the production Cast".	title in your file name and the words "Potential	Roles for Tasmanian
Script, Statements a	nd other supporting documents	
Upload Script(s) or Trea Attach a file:	tment	
	cript/s (in industry standard format), treatment l). Please include the production title in your file ent etc.	
Director's Vision Staten Attach a file:	ent	
Please include the production	title in your file name andthe words, "Director's	S Vision"
Producer's Vision State Attach a file:	nent	
	audience engagement strategies, market pote	

words, "Producer's Vision"

Other script/treatment supporting docu Attach a file:	ments
Please include a description of the document and	the project title in the file name.
Links to Audio Visual Material eg sizzle	reel
_	
Copyright Details	
Copyright Information	
3 - 1 - 2	
Copyright information	
The applicant must be the holder of the copy and all works on which the project is to be barights must be supplied upon request.	
rights, and you will be required at contracting	ire you to warrant that you hold the relevant
necessary to produce your project?	hts from the copyright owner/co-writers,
○ Yes	○ No
Is this project original or based on an ur Original	nderlying work? O Underlying work
Underlying works can include novels, plays, pprojects.	previous seasons or other existing materials or
Original Work	
Name(s) of originator(s)	
Name(s) of originator(s)	
Name(s) or originator(s)	
Originator(s) Contact Email address	
Originator(s) Contact Email address	
Originator(s) Contact Email address Must be an email address.	

Underlying Work
Title of Underlying Work
Format of Underlying Work
E.g. novels, plays or other existing materials or projects.
Creator or author of the underlying work
Rights holder or owner of underlying work
Contact Email of the Rights Holder or Agent (if not held by the applicant or producer)
Must be an email address.
Contact Phone Number of the Rights Holder or Agent
Please include international codes if necessary.
Please provide the details of any rights NOT intended to be purchased at the time of production.eg novel, play etc
Finance
* indicates a required field
Budget and Tasmanian Spend
Proposed Total Budget \$ Must be a dollar amount.
Estimated Tasmanian Spend (ETS) \$ Must be a dollar amount.

What percentage of the Budget will be spent in Tasmania?

spend.

Please refer to the Guidelines for the minimum Tasmanian spend and what qualifies as Tasmanian

Must be a number.
Ratio of Tasmanian Spend to Requested Screen Tasmanian Investment
E.g. 4:1
Please note: Budgets must be in either the A-Z Budget format or Movie Magic format.
A-Z Budget templates can be found at: https://www.screenaustralia.gov.au/about-us/doing-business-with-us/document-library
Please note: the minimum spend spend to investment ratios are for Factual and Documentary: 3:1 and for all other productions including Docudrama, 4:1
Please attach an A to Z Budget with a breakout detailing anticipated Tasmanian spend. Attach a file:
Please label this file with the Project name and "Budget with Tas Spend Breakout".
Has this project received Development support from Screen Tasmania? *
○ Yes ○ No
If you answer "Yes", the Section below will become active for you to enter details.
Screen Tasmania Development Support Details
How much development support did Screen Tasmania provide?
Must be a dollar amount.
Please remember to include the Screen Tasmanian Project Development amount, plus any premium due, in your budget.
Please enter the date of that Development Grant Deed
ricase enter the date of that pereispinent crant peed
Must be a date.
Finance Plan - Marketplace
To protect the confidentiality of your funding deals, we request you supply a draft finance

Tax Offsets

documents in the Smarty Grants system.

plan and evidence of marketplace deals in an email directly to your project officer andrew.mcphail@screen.tas.gov.au. Once the external assessor/s have submitted their assessment/s a separate form will be sent to you so you can formally lodge your confidential

S this project an official international co-	production? ○ No
If so, please attach the Certificate of Stat Attach a file:	tus.
Please include the production title in the file name a	and the words, "Co-production Certificate"
Is this project eligible for the Producer, P ○ Producer Offset ○ PDV Offset ○ Location	on Offset O Games N/A Development Tax Offset
If you believe that your project is eligible for the application forms can be found on the Screen A	
If so, have you applied for or received a F ○ Yes	Provisional Certificate? No
Please attach either your Provisional Cert Attach a file:	tificate or your application.
Please include the title of the project in your file name	me and the words "provisional certificate"
Financials and Legals	
Do you have a Completion Guarantor for ○ Yes	this production? ○ No
If 'No' please advise why there is no guar	antor
If 'No', what contingency have you allowe BTL?	ed in your budget as a percentage of the
Must be a number.	
If 'Yes', please upload a copy of the Comp Attach a file:	oletion Guarantor's Letter of Intent
Please include the production title in your file name	and the words "Completion Guarantor"
riease include the production title in your file flame	and the words, Completion Guarditor
Completion Guarantor Company Name Organisation Name	
Contact Name Title First Name Last Name	

Complet	ion Guarantor Eı	mail	
-			
	n email address		
Complet	ion Guarantor Pl	none Number	
	n Australian phone n ralian, please contac		ar .
	andin, product correct		
Is there	a Cash Flow Fac	ility for this pro	duction?
○ Yes			○ No
	lease provide the tion Name	e following: Co	mpany Name
Contact			
Title	First Name	Last Name	
Email			
Must be ar	n email address		
Telephoi	ne Number		
Must be ar	n Australian phone n	umber	
Who is y Title	our lawyer? First Name	Last Name	
	Legal firm (if ap	plicable)	
Jigariisat	ion runic		
Lawyer I	- - -		
Lawyer	-iiiaii		
Must be ar	n email address		

Lawyer Phone Number	
Must be an Australian phone number	

Proposed Drawdown of Screen Tasmania funds

At the time of Contracting, you will be required to provide a more detailed Drawdown Schedule. Add more rows as necessary.

Financial Year of drawdown	Milestone	Drawdown Amount
		Must be a dollar amount
		\$
		\$
		\$

Declaration and Affirmation

Disclosure

Publicity of Assistance

Unlike private sector financial organisations, the Department of State Growth (the department) disburses public funds and is therefore accountable for the distribution of those funds. As part of the accountability process, the department may publicise the level of its financial assistance including the terms and conditions of the financial assistance as provided in the confidentiality requirements set out in the legal documentation entered into with you.

Right to Information

You should also be aware that information you provide to the department, and details of any financial assistance package, may be subject to requests for public disclosure under the *Right to Information Act 2009*.

Information Protection

You are providing personal information to the department which will manage that information in accordance with the *Personal Information Protection Act 2004*. The personal information collected here will be used by the department for the purpose of assessing your application for assistance and related activities. Failure to provide this information may result in your application being unable to be processed, funding being unable to be granted or records not being properly maintained. The department may also use the information for related purposes or disclose it to third parties in circumstances allowed for by law. You have the right to access your personal information by request to the department and you may be charged a fee for this service

Have you read and understood the confidentiality provisions above?

If you select "No", this application will be denied.

Conflict of Interest

Screen Tasmania is required to identify all relevant financial or personal interests that may exist between Screen Tasmania Expert Advisory Group (STEAG) members or employees of Screen Tasmania, and applicants. This is to ensure that measures can be taken to prevent a conflict of interest arising between those persons assessing the application for Screen Tasmania and applicants. For these purposes, please select the relevant statement below:

I/we (the applicant) DO NOT have a financial and/or close personal relationship with a STEAG member or employee of Screen Tasmania.

○ Agree - I/we do not

O Disagree - I/we do

If you select "Agree", you are affirming that there is no relationship which may lead to a conflict of interest or a perception of a conflict of interest. If you are unsure, contact Screen Tasmania to discuss your options on 03 6165 5070.

Declaration

I/we acknowledge this submission in no way inhibits Screen Tasmania from becoming involved in or developing other projects which may or may not have various similarities with my project(s).

No agreement, arrangement or obligation shall be deemed to exist between Screen Tasmania and myself/us unless and until a formal contract is made between us.

By submitting this application, I/we affirm that the details provided in this application are true and correct and that I/we have read and understood Screen Tasmania's <u>General Guidelines</u> and <u>Terms of Trade</u>.