

Industry Development - Hosting Events / Sponsored Conferences / Short Courses

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Information

Guidelines - Summary

The **Industry Development** program develops the skills of Tasmanian screen practitioners, recognising that highly-skilled professionals are vital for the long-term growth of the screen industry in Tasmania. It provides support for experienced practitioners to attend interstate and international markets and events, and also provides for both structured and ad-hoc inbound training and limited support of events with significant professional development aspects.

The 'screen industry' includes game and interactive media developers.

To read the full Industry Development Guidelines, click [here](#). To read Screen Tasmania's General Guidelines, click [here](#) and Terms of Trade, click [here](#).

SUMMARY

Eligible activities or events may include:

- Hosting seminars, professional development courses/ workshops or similar training programs. For small organisations, this is capped at \$2 500 per event or \$ 5 000 per organisation for a series of events in a financial year. For larger organisations, any funding will be negotiated on a case-by-case basis without a yearly cap but constrained by available funds.
- Funded opportunities to attend established Australian screen industry conferences and events, are advertised by Screen Tasmania. Set funding amounts apply, as do limits on the number of places available.
- Individuals applying to attend interstate or on-line short courses where a similar short course has not been offered in Tasmania in the past 6 months.

Companies or incorporated organisations may apply for support to hold professional development seminars or workshops in Tasmania or for specific initiatives that build skills and knowledge of Tasmanian industry professionals.

Sole traders (with ABNs) and companies may apply for support to attend business meetings, conferences and other events which will enhance their prospects of securing investment and strengthening industry networks.

For travel to Screen Tasmania-supported conferences, applications from emerging practitioners without marketplace meetings, may be funded as an initial learning experience. Such places are, however, limited and will be assessed against the criteria of: (a) demonstrated commitment to a career in the screen industry; (b) having a plan in order to maximise the

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networking and pitching opportunities provided by the event; and, (c) having a slate of projects in development.

We reserve the right to vary these Guidelines as necessary. In exceptional circumstances, we also reserve the right to set aside some or all of the requirements.

Information on the Process

This application is powered by SmartyGrants. Screen Tasmania has moved its application, assessment, decision-making, contracting and acquittal for all programs to the SmartyGrants system.

You only need one SmartyGrants account to access all Screen Tasmania's programs. Please don't create more than one. Once you have created that account, just use the login button. If you forget your password, follow the prompts and SmartyGrants will email you a link to reset.

We would greatly appreciate your feedback on the forms, and should you be successful, the entire process.

Please contact us with any feedback: info@screen.tas.gov.au

Applicant Contact Details

* indicates a required field

Applicant *

☐ Individual ☐ Organisation

Organisation Name

First Name

Last Name

Are you applying as an individual or on behalf of an organisation (such as a company)?

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed

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ATO Charity Type [More information](#)

ACNC Registration

Tax Concessions

Main business location

You MUST have an ABN in order to deal with Screen Tasmania and that ABN must match the information provided in the application form. If it does not, your application may be rejected or you may be asked to resubmit.

Applicant Street Address *

Address

Suburb State Postcode

Must be an Australian postcode.

This address is necessary for contractual purposes.

Applicant Postal Address

Address

Suburb State Postcode

Must be an Australian postcode.

Fill out if your Postal Address is different from your Street Address.

Applicant Phone Number *

Must be an Australian phone number.

Applicant Email *

Must be an email address.

Applicant Website

Must be a URL.

If you have a relevant website, please enter the URL here.

Are you a Tasmanian resident/Tasmanian company? *

☐ Yes

☐ No

As defined in the General Guidelines

What level of experience do you have in the screen industry?

☐ Entry Level

☐ Emerging

☐ Mid-career

☐ Experienced

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Please upload your latest Curriculum Vitae (CV)

Attach a file:

Have you read and understood the Industry Development Guidelines? *

☐ Yes ☐ No

Industry development Guidelines [here](#)

Organisation Contact

This section is available only if you chose 'Organisation' in the first question.

Please give details of the person in your organisation for Screen Tasmania to contact about this application.

Organisation Admin Contact

First Name

Last Name

Organisation Admin Contact Position

What is the contact persons role in the organisation?

Organisation Admin Contact Primary Email

Must be an email address.

Organisation Admin Contact Primary Phone Number

Must be an Australian phone number.

If your organisation is a registered company, please upload a scan of your Certificate of Incorporation.

Attach a file:

Gender and Diversity - Individual

Screen Tasmania is required to collect anonymous data on our subsidies, grants and investment clients. Your name will not be associated with these data which will be reported as raw numbers.

If you are applying as an Individual, please choose from the following gender identity options

☐ Female ☐ Male ☐ Prefer not to say ☐ Non-binary/ gender fluid ☐ Other Gender identity

Please indicate if you identify as coming from any of the following groups

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☐ Tasmanian Aboriginal ☐ Other Aboriginal or Torres Strait Islander ☐ Person with a disability ☐ Non-English speaking background ☐ Regional and remote (outside Hobart)
Check as many as apply. Outside Hobart means you live over 60 kms from the CBD.

Gender and Diversity - Organisation

Screen Tasmania is required to collect anonymous data on our subsidies, grants and investment clients. Your name will not be associated with these data which will be reported as raw numbers.

If you are applying on behalf of an organisation, please indicate the number of Company Directors and people in Key Creative roles attached to this application who identify as members of these groups:

Number identifying as female

Must be a number.

Number identifying as male

Must be a number.

Number identifying as Other

Must be a number.

Number identifying as Tasmanian Aboriginal people

Must be a number.

Number identifying as Other Aboriginal or Torres Strait Islander people

Must be a number.

Number identifying as having a non-English-speaking background

Must be a number.

Number identifying as living with a disability

Must be a number.

Number from regional or remote areas - outside any state capital or Canberra

Must be a number.

Reminder

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Remember to hit the Save button. If you don't save your work, you will be timed out after 30 minutes.

Application - General

* indicates a required field

Application Type

Please check eligibility criteria by reading the Screen Tasmania [General Guidelines](#) and [Terms of Trade](#).

Projects and applicants must also satisfy a number of other eligibility criteria before submitting an application. For full details, eligibility criteria, assessment criteria and information, please click [here](#) for all program specific criteria.

When you choose your option, below, pages in this form which do not apply **will be hidden** and not available.

Please select the appropriate option *

- ☐ Hosting seminars, workshops or training
- ☐ Attending advertised Australian conferences or events
- ☐ Interstate Short Courses

You need to have discussed your application with the relevant Screen Tasmania Project Officer *

☐ PJ Madam ☐ Evan Maloney ☐ Alex Sangston ☐ Andrew McPhail ☐ Oliver Potter
Who did you speak to?

Application Summary

Event / Conference / Course Title *

Name the event you wish to host, or the event, market, meetings or short course you wish to attend. This name will be used on a Letter of Agreement, should you be successful.

Total Amount Requested *

Must be a dollar amount.

This number will be rounded to a whole number. What is the total financial support you are requesting in this application? Make sure this total agrees with any budgets in the form. FOR Advertised Australian Conferences, please use the advertised rate.

Event / Program Start Date *

Must be a date.

When does or when will the event, meeting(s) or short course start?

Event / Program End Date

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Must be a date.

When does the event, meeting(s) or short course end? For a single day, ignore this box.

Where is the event / program located?

Please provide a short description of the event you wish to host, the program or the conference / meetings you are applying to attend

Word count:

Provide a short description (100 words recommended) of your project - what are you out to do?

Previous Industry Development funding received

Please list any Industry Development funding received from Screen Tasmania in the current financial year (including hosting events, attending Screen Tasmania advertised conferences or attending short courses).

Event	Date	Financial Support Received
If you need to add more rows, click the Add More button, on the right,	Must be a date	
		\$
		\$

Save reminder

Hosting an Event / Program

Hosted Event / Program Details

Companies or incorporated associations may apply for support to hold conferences, seminars, workshops or other specific initiatives that build the skills and knowledge of Tasmanian screen industry professionals.

Screen Tasmania support is limited to venue hire, equipment hire and speakers' fees/travel. Hosts may charge fees for people attending.

For small organisations, this is capped at \$2 500 per event or \$ 5 000 per organisation for a series of events in a financial year.

For larger organisations, any funding will be negotiated on a case-by-case basis without a yearly cap but constrained by available funds.

Are you applying for single event or series of events?

☐ Single Event

☐ Series of Events

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What gap in the currently available screen industry conferences, seminars or workshops have you identified?

Which segment(s) of the screen industry are you targeting?

Briefly describe the target audience(s) for your event.

Who are the planned speaker(s) and /or what are the activities?

Briefly list (bullet points) the specific activities that will take place and where they will take place (200 words recommended)

What outcomes are you hoping to achieve? How will Screen Tasmania's expenditure increase the skills and knowledge of attendees?

Include expected outcomes for attendees and event outcomes such as attendee numbers and/or revenue (if applicable).

What criteria should Screen Tasmania (and you) use to measure your success?

How would this event benefit the Tasmanian Screen Industry?

Please outline any wider economic and/or cultural benefits to Tasmania.

Other supporting documents - pitch materials, advertising material, etc

Attach a file:

Please use this button to upload any other supporting documents which would strengthen your case for funding.

Hosted Event Budget

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Please Note: Screen Tasmania will only fund Venue Hire, Speaker or Trainer Fee(s) and Equipment Hire. Funding is capped at \$2 500 per event or \$5 000 per small organisation for a series of events in a financial year.

For large organisations, Screen Tasmania may negotiate terms and conditions depending on the proposal. You must speak with Screen Tasmania prior to applying. Please click the 'Add More' button to add budget lines after discussion with your Project Manager.

Expenditure	\$ Total	Request From Screen Tasmania	Applicant or other Contribution
		Must be a dollar amount.	Must be a dollar amount.
Venue Hire	\$	\$	\$
Speaker Fee(s)	\$	\$	\$
Equipment Hire	\$	\$	\$

Request from Screen Tasmania - Total

This total is calculated from the table above

\$

This number/amount is calculated.

Please ensure that this amount agrees with the Total Amount Requested in your Application Summary.

Previous Hosted Event Funding

Please list any hosted event funding you have received from Screen Tasmania in the last financial year.

Event Name	Event Date	Event Support Received
	Must be a date.	Must be a dollar amount.
		\$
		\$
		\$
		\$

Event Team

Team Member	Role	Expertise
		Please be brief

Please go to page 7 to complete the Declaration - and don't forget to save!

Attending a Screen Tasmania Advertised Conference or Event

Supported Event Details

Because of intermittent COVID restrictions, please check with Screen Tasmania before applying and visit the [Tasmania Corona Virus Travel](#) webpage.

PLEASE NOTE: Should a COVID-19 outbreak occur resulting in the need for quarantine or hospital treatment, Screen Tasmania will not be liable for any COVID-related costs incurred by the attendee or production company.

Individuals (sole traders with ABNs) or companies may apply for support to attend conferences, seminars, workshops or other specific initiatives which have been supported by Screen Tasmania.

In most cases, Screen Tasmania will have negotiated a number of discounted places with the event organiser. Screen Tasmania will then offer these places to Tasmanian practitioners, together with a set amount of support.

Event Name

Event Location

Amount offered by Screen Tasmania

Must be a dollar amount.

Why do you want to attend this supported Event?

Word count:

Must be no more than 100 words.

What are the expected outcomes should you attend this event?

Word count:

Must be no more than 500 words.

How will you (and Screen Tasmania) measure your success?

Word count:

Project List

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Having projects to pitch or discuss at the event is important. The people you meet will want to know what you are doing.

Please list the projects you would take to the event.

Project Title	Type	Key cast/ personnel	Key crew/ personnel	Has Screen Tasmania funded this project?	Proposed/ Actual Budget
		If applicable	If applicable		If applicable. Must be a dollar amount.
					\$
					\$
					\$

Copyright

Do you currently hold copyright on the projects detailed above?

☐ Yes - all

☐ Yes - some

☐ No - none

If you have answered 'Yes - some' or 'No - none', please explain your relationship with the copyright holder.

Pitch and Supporting Materials

Please upload and pitch or marketing materials which you would take

Attach a file:

Please name your files with the project name and .

Please upload a one-page synopsis for each project.

Attach a file:

Please name your files with the project name and .

Meetings Itinerary

Please note:

Confirmed meetings at the event with people or company representatives who can help advance your projects or career, will strengthen this application.

Proposed meetings will show your intention to use the time at the event productively.

Date	Meeting with?	Meeting proposed or confirmed?	Projects to be discussed
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Must be a date.			

Budget supported

Funding for a Screen Tasmania supported event is pre-determined by Screen Tasmania.

The funding available per applicant and the number of places available have been advertised on the Screen Tasmania website and Facebook pages.

Acquittal

Should you be successful, Acquittal of the funds will be necessary in the form of a Report against your stated objectives, and proof of your attendance at the Event. This could be in the form of an invoice for the event registration and from the airline or hotel.

Screen Tasmania will provide you with an Acquittal form through your Smarty Grant account.

Please go to Page 7 to fill out the legal declaration - and don't forget to Save!

Short Courses / Workshops

Short course description

Short course funding is devoted to assisting individuals who wish to improve their skills in areas where Tasmania has a demonstrated skills shortage.

- Funding is limited to 50% of the course fee
- Support is capped at \$2 000 per applicant financial year.

Who is providing this short course?

Is the course online or in person?

☐ On-line

☐ In person

If the course is delivered in person, where is it being conducted?

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What are your long-term career objectives?

What are you hoping to achieve by completing this course?

What are your objectives?

Why should Screen Tasmania support you to attend this short course?

Short Course Budget

Expenditure

Course Fee Total (Screen Tasmania will fund 50% of this)	\$ <input type="text"/>
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Budget Totals

Total Request of Screen Tasmania

\$

This number/amount is calculated.

Declaration and Affirmation

* indicates a required field

Disclosure

Publicity of Assistance

Unlike private sector financial organisations, the Department of State Growth (the department) disburses public funds and is therefore accountable for the distribution of those funds. As part of the accountability process, the department may publicise the level of its financial assistance including the terms and conditions of the financial assistance as provided in the confidentiality requirements set out in the legal documentation entered into with you.

Right to Information

You should also be aware that information you provide to the department, and details of any financial assistance package, may be subject to requests for public disclosure under the *Right to Information Act 2009*.

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Information Protection

You are providing personal information to the department which will manage that information in accordance with the *Personal Information Protection Act 2004*. The personal information collected here will be used by the department for the purpose of assessing your application for assistance and related activities. Failure to provide this information may result in your application being unable to be processed, funding being unable to be granted or records not being properly maintained. The department may also use the information for related purposes or disclose it to third parties in circumstances allowed for by law. You have the right to access your personal information by request to the department and you may be charged a fee for this service

Have you read and understood the confidentiality provisions above? *

If you select , this application will be denied.

Conflict of Interest

Screen Tasmania is required to identify all relevant financial or personal interests that may exist between Screen Tasmanian Expert Advisory Group (STEAG) members or employees of Screen Tasmania, and applicants. This is to ensure that measures can be taken to prevent a conflict of interest arising between those persons assessing the application for Screen Tasmania and applicants. For these purposes, please select the relevant statement below:

I/we (the applicant) DO NOT have a financial and/or close personal relationship with a STEAG member or employee of Screen Tasmania.

☐ Agree

☐ Disagree

If you select , you are affirming that there is no relationship which may lead to a conflict of interest or a perception of a conflict of interest. If you are unsure, contact Screen Tasmania to discuss your options on 6165 5070.

Declaration

I/we acknowledge this submission in no way inhibits Screen Tasmania from becoming involved in or developing other projects which may or may not have various similarities with my project(s).

No agreement, arrangement or obligation shall be deemed to exist between Screen Tasmania and myself/us unless and until a formal contract is made between us.

By submitting this application, I/we affirm that the details provided in this application are true and correct and that I/we have read and understood Screen Tasmania's [General Guidelines](#) and [Terms of Trade](#).

The End

Thank you for completing this form.

Please SAVE and review your application before submitting.

