

Information

Guidelines - Summary

The **Industry Development** program develops the skills of Tasmanian screen practitioners, recognising that highly-skilled professionals are vital for the long-term growth of the screen industry in Tasmania. It provides support for experienced practitioners to attend interstate and international markets and events, and also provides for both structured and ad-hoc inbound training, business travel and limited support of events with significant professional development aspects.

The 'screen industry' includes game and interactive media developers.

Please Note: There may be periodic COVID restrictions in place in Australia and internationally, and they may come into effect without warning. If you apply to Screen Tasmania and are funded for any travel, Screen Tasmania will not be liable for any charges for quarantine or medical costs incurred during the supported travel. Prospective applicants should take this into consideration before applying, and as always, please contact Screen Tasmania before submitting your application.

To read the full Industry Development Guidelines, click [here](#). To read Screen Tasmania's General Guidelines, click [here](#) and Terms of Trade, click [here](#).

SUMMARY

Market support typically benefits producers and game developers looking to take a slate of 3+ projects to markets either nationally or internationally. Exceptions may be made if one market-ready project has been invited to either competitive program or invitation-only program. Please contact the Industry Development Manager to discuss eligibility.

- Funding is available to eligible applicants for up to 50 per cent of airfares, accommodation, and entry fees.
- Per diems of up to \$60 per day for interstate travel, and \$100 per day when travelling internationally can be included.
- Receipts proving travel and attendance will be required at the time of acquittal.
- For Business travel to attend interstate and international market events, market meetings or festival/awards ceremonies with a significant market component. Annual (financial year) international and domestic caps of \$6 000 and \$2 000 respectively, apply to both individuals or organisations. A company may apply for up to \$10 000 for all types of business travel per financial year, but the caps of \$6 000 international and \$2 000 domestic still apply to each person travelling for that company.

Sole traders (with ABNs) and companies may apply for support to attend business meetings, conferences

Industry Development Business Travel

Form Preview

and other events which will enhance their prospects of securing investment and strengthening industry networks.

For international travel applicants need to have at least 3 market-ready projects and confirmed meetings with distributors, prospective co-production partners or financiers and be experienced enough to be able to gain meetings with companies who can advance projects.

We reserve the right to vary these Guidelines as necessary. In exceptional circumstances, we also reserve the right to set aside some or all of the requirements.

Information on the Process

This application is powered by SmartyGrants. Screen Tasmania has moved its application, assessment, decision-making, contracting and acquittal for all programs to the SmartyGrants system.

You only need one SmartyGrants account to access all Screen Tasmania's programs. Please don't create more than one. Once you have created that account, just use the login button. If you forget your password, follow the prompts and SmartyGrants will email you a link to reset.

We would greatly appreciate your feedback on the forms, and should you be successful, the entire process.

Please contact us with any feedback: info@screen.tas.gov.au

Applicant Contact Details

* indicates a required field

Applicant *

☐ Individual ☐ Organisation

Organisation Name

First Name

Last Name

Are you applying as an individual or on behalf of an organisation (such as a company)?

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name

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ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type More information
ACNC Registration
Tax Concessions
Main business location

You MUST have an ABN in order to deal with Screen Tasmania and that ABN must match the information provided in the application form. If it does not, your application may be rejected or you may be asked to resubmit.

Applicant Street Address *

Address

Suburb State Postcode

Must be an Australian postcode.

This address is necessary for contractual purposes.

Applicant Postal Address

Address

Suburb State Postcode

Must be an Australian postcode.

Fill out if your Postal Address is different from your Street Address.

Applicant Phone Number *

Must be an Australian phone number.

Applicant Email *

Must be an email address.

Applicant Website

Must be a URL.

If you have a relevant website, please enter the URL here.

Are you a Tasmanian resident/Tasmanian company? *

☐ Yes

☐ No

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As defined in the General Guidelines

What level of experience do you have in the screen industry?

- ☐ Entry Level ☐ Emerging ☐ Mid-career ☐ Experienced

Please upload your latest Curriculum Vitae (CV)

Attach a file:

Have you read and understood the Industry Development Guidelines? *

- ☐ Yes ☐ No

Industry development Guidelines [here](#)

Organisation Contact

This section is available only if you chose 'Organisation' in the first question.

Please give details of the person in your organisation for Screen Tasmania to contact about this application.

Organisation Admin Contact

First Name

Last Name

Organisation Admin Contact Position

What is the contact persons role in the organisation?

Organisation Admin Contact Primary Email

Must be an email address.

Organisation Admin Contact Primary Phone Number

Must be an Australian phone number.

If your organisation is a registered company, please upload a scan of your Certificate of Incorporation.

Attach a file:

Gender and Diversity - Individual

Screen Tasmania is required to collect anonymous data on our subsidies, grants and investment clients. Your name will not be associated with these data which will be reported as raw numbers.

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If you are applying as an Individual, please choose from the following gender identity options

- ☐ Female ☐ Male ☐ Prefer not to say ☐ Other Gender identity

Please indicate if you identify as coming from any of the following groups

- ☐ Tasmanian Aboriginal ☐ Other Aboriginal or Torres Strait Islander ☐ Person with a disability ☐ Non-English speaking background ☐ Regional and remote (outside Hobart)

Check as many as apply. Outside Hobart means you live over 60 kms from the CBD.

Gender and Diversity - Organisation

Screen Tasmania is required to collect anonymous data on our subsidies, grants and investment clients. Your name will not be associated with these data which will be reported as raw numbers.

If you are applying on behalf of an organisation, please indicate the number of Company Directors and people in Key Creative roles attached to this application who identify as members of these groups:

Number identifying as female

Must be a number.

Number identifying as male

Must be a number.

Number identifying as Other

Must be a number.

Number identifying as Tasmanian Aboriginal people

Must be a number.

Number identifying as Other Aboriginal or Torres Strait Islander people

Must be a number.

Number identifying as having a non-English-speaking background

Must be a number.

Number identifying as living with a disability

Must be a number.

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Number from regional or remote areas - outside any state capital or Canberra

Must be a number.

Reminder

Remember to hit the Save button. If you don't save your work, you will be timed out after 30 minutes.

Application - General

* indicates a required field

Application Type

Please check eligibility criteria by reading the Screen Tasmania [General Guidelines](#) and [Terms of Trade](#).

Projects and applicants must also satisfy a number of other eligibility criteria before submitting an application. For full details, eligibility criteria, assessment criteria and information, please click [here](#) for all program specific criteria.

When you choose your option, below, pages in this form which do not apply **will be hidden** and not available.

Please select the appropriate option *

- ☐ Business Travel - Domestic
- ☐ Business Travel - International

You need to have discussed your application with the relevant Screen Tasmania Project Officer *

☐ PJ Madam ☐ Evan Maloney ☐ Alex Sangston ☐ Andrew McPhail ☐ Oliver Potter
Who did you speak to?

Application Summary

Where is the business event located?

Type of business travel

- ☐ Screen Conferences
- ☐ Private Meetings
- ☐ Other

Business Travel Purpose *

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Word count:

Briefly describe your travel plans. 200 words max

Total Amount Requested *

\$

Must be a dollar amount.

This number will be rounded to a whole number. What is the total financial support you are requesting in this application? Make sure this total agrees with any budgets in the form. FOR Advertised Australian Conferences, please use the advertised rate.

Travel Start Date *

Must be a date.

When do you depart?

Travel End Date *

Must be a date.

When do you return?

Previous Industry Development funding received

Please list any Screen Tasmania Industry Development Business Travel funding received from Screen Tasmania in the current financial year.

Business Travel	Date	Financial Support Received
If you need to add more rows, click the Add More button, on the right,	Must be a date	
		\$
		\$

Save reminder

Business Travel - Domestic

* indicates a required field

Applicant Overview - Domestic Business Travel

Please select your 'key creative' role(s)

☐ Producer ☐ Director ☐ Writer ☐ Game Developer

Select which role or roles apply. Please note: if you are applying to take projects to market, you MUST be in a position to negotiate business arrangements. See Project Copyright section on Page 8.

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If you are not in a key creative role (for the purposes of this application), please describe your role.

Company Travel Details - Domestic

This Section is only available is if you are applying as an organisation. For organisations, up to two people may attend. Please fill in the details for each person attending, and note that the Domestic Business Travel caps for individuals also for apply to organisational funding for Business Travel. Screen Tasmania will not view two individual applicants from the same organisation to attend the same event in a favourable light.

Please indicate your organisation type:

☐ Company with more than one Company Director ☐ Company with a Sole Director/ Secretary ☐ Incorporated Association
Other

Organisation Participant 1

First Name

Last Name

Participant 1 - Role in Organisation

Please indicate your role in the organisation.

Participant 1 - Reason for Attending

Please include a sentence stating what Participant 1 will be doing. Maximum number of words - 20.

Organisation Participant 2

First Name

Last Name

Participant 2 - Role in Organisation

Please indicate your role in the organisation.

Participant 2 - Reason for Attending

Please include a sentence stating what Participant 2 will be doing. Maximum number of words - 20.

Project Lists - Domestic

To be eligible for Business Travel, you must either:

a) have at least three projects which are pitch ready;

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b) have a project that has been invited to an industry-recognised competitive program or invitation-only program.

Use the "Add More" button to list additional projects if necessary.

Project Title	Type	Key Crew/ Personnel	Key Cast	ANZ Marketplace deal in place?	Screen Tasmania funding received?	Proposed or Actual Budget
						Must be a dollar amount
						\$
						\$
						\$

Project Copyright - Domestic

Do you currently hold copyright on the projects detailed above? *

☐ Yes - all

☐ No - none

☐ Yes - some

If you have answered 'No - none' or 'Yes - some', please explain your relationship with the copyright holder

Your right to negotiate any deals for projects will hinge on copyright.

If you wish to upload any chain of title documents or memos of understanding, please attach them here.

Attach a file:

Please name your files with your name, and Business Travel.

Pitch and Supporting Materials - Domestic

Please upload all the pitch documents and marketing materials you intend to take. *

Attach a file:

Including scripts, series bibles, synopses, pitch decks etc

Outcomes

Expected Outcomes of Business Travel

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Word count:

Must be no more than 500 words.

Please list the outcomes you expect to achieve through this travel. Please also include any expected cultural or economic benefits to the State. Must be no more than 500 words.

How will you know if these outcomes have been achieved?

Please list the criteria you (and Screen Tasmania) will use to measure the success of your trip.

Itinerary - Domestic

Date	Meeting with...	Company	Proposed/ Confirmed	Project(s) discussed
Must be a date.				

Budget - Domestic Business Travel

Expenditure Description	Screen Tasmania Funding	Your Contribution	Other Funding
*These categories are not eligible for ScreenTasmania support , but can be claimed as part of the 50% contribution from your or other sources	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.
Airfares (Economy)	\$	\$	\$
Accommodation	\$	\$	\$
Registration fee/s (Early bird)	\$	\$	\$
Per Diem (Interstate \$60/day)	\$	\$	\$
Airport Transfers	\$	\$	\$
Marketing/Publicity expenses *	\$	\$	\$
Other *	\$	\$	\$

Budget Totals

These amounts are calculated from the budget above.

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Total ST Contribution

\$

This number/amount is calculated.

Please ensure that the above amount agrees with the Total Amount Requested in your Application Summary.

Total Applicant Contribution

\$

This number/amount is calculated.

Other Contributions

\$

This number/amount is calculated.

Please remember to SAVE and go to page 6 to complete the Declaration

Business Travel - International

* indicates a required field

Applicant Overview - International Business Travel

Role - International

☐ Producer ☐ Director ☐ Writer ☐ Game Developer

Select which role or roles apply. Please note: if you are applying to take projects to market, you MUST be in a position to negotiate business arrangements. See Project Copyright section on Page 8.

If you are not in a key creative role (for the purposes of this application), please describe your role.

If you have a team in place or other companies with whom you are working, please outline their names, roles and the nature of your relationships, including any deals in place.

Team/Other interested parties

Company Travel Details - International

This Section is only available is if you are applying as an organisation. For organisations, up to two people may attend. Please fill in the details for each person attending, and note that the Domestic Business Travel caps for individuals also for apply to organisational funding

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for Business Travel. Screen Tasmania will not view two individual applicants from the same organisation to attend the same event in a favourable light.

Please indicate your organisation type

☐ Company with more than one Company Director
☐ Company with sole Company Director/Secretary
☐ Incorporated Association

☐ Other:

Organisation International Participant 1

Title First Name Last Name

International Participant 1 - Role in Organisation

Please indicate your role in the organisation.

International Participant 1 - Reason for attending

Please include a sentence stating what Participant 1 will be doing. Maximum number of words - 20.

Organisation International Participant 2

Title First Name Last Name

International Participant 2 - Role in Organisation

Please indicate your role in the organisation.

International Participant 2 - Reason for Attending

Please include a sentence stating what Participant 2 will be doing. Maximum number of words - 20.

International Project List

To be eligible for Business Travel, you must either:

- have at least three projects which are pitch ready;
- have a project that has been invited to an industry-recognised competitive program or invitation-only program (for example Cannes, SXSW, SeriesMania, Hot Docs, etc).

Use the "Add More" button to list additional projects if necessary.

Project Title	Project Type	Key Crew/ Key Cast Personnel	Marketplace Deals in place?	Market invitation to competitive program?	Screen Tasmania funding received?	Proposed/ Actual Budget
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					which market?	Has ST funded this project?	Must be a dollar amount.
							\$
							\$
							\$

Outcomes

Expected Outcomes of International Travel

Word count:

Please list the outcomes you expect to achieve through any international travel. Please also include any expected cultural and economic benefits to Tasmania. Must be no more than 300 words.

How will you know if these outcomes for any international travel have been achieved?

Please list the criteria you (and Screen Tasmania) will use to measure the success of your trip.

Copyright - International

Do you currently hold copyright on the projects detailed above?

☐ Yes - all ☐ Yes - some ☐ No - none

If you have answered 'No - none' or 'Yes - some', please explain your relationship with the copyright holder.

If you wish to strengthen your case by uploading chain of title documents or memos of understanding, please attach them here

Attach a file:

Pitch Materials - International

Please upload all the pitch documents and marketing materials you intend to take. *

Attach a file:

Including scripts, series bibles, synopses, pitch decks etc

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Itinerary - International

Date	Meeting with...	Company	Proposed/ Confirmed	Project(s) discussed
Must be a date.				

Budget

Please ensure the total of the funding requested from Screen Tasmania agrees with the amount shown on Page 3 of this application.

For International Business Travel, Screen Tasmania offers 50% of eligible costs with caps of:

- For individuals \$6 000 per application with an annual cap of \$8 000 per financial year for all travel
- For companies, the annual cap is \$10 000.

Expenditure Description	Screen Tasmania funding	Your Contribution	Other Funding
<ul style="list-style-type: none"> • These categories are not eligible for Screen Tasmania support but can be claimed as part of the 50% contribution from you or other sources 	Must be a Dollar amount	Must be a dollar amount.	Must be a dollar amount.
Airfares (Economy)	\$	\$	\$
Accommodation	\$	\$	\$
Airport Transfers	\$	\$	\$
Per Diems (International \$100/day)	\$	\$	\$
Registration fee(s) (Early bird)	\$	\$	\$
Travel Insurance *	\$	\$	\$
Marketing/Publicity expenses *	\$	\$	\$
Other*	\$	\$	\$

Budget Totals

The following amounts are calculated from the Budget above.

Screen Tasmanian Contribution

\$

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This number/amount is calculated.

Please ensure that the above amount agrees with the Total Amount Requested in your Application Summary.

Applicant Contribution

\$

This number/amount is calculated.

Other Contribution

\$

This number/amount is calculated.

Please remember to Save! And navigate to page 6 to complete the Declaration!

Declaration and Affirmation

* indicates a required field

Disclosure

Publicity of Assistance

Unlike private sector financial organisations, the Department of State Growth (the department) disburses public funds and is therefore accountable for the distribution of those funds. As part of the accountability process, the department may publicise the level of its financial assistance including the terms and conditions of the financial assistance as provided in the confidentiality requirements set out in the legal documentation entered into with you.

Right to Information

You should also be aware that information you provide to the department, and details of any financial assistance package, may be subject to requests for public disclosure under the *Right to Information Act 2009*.

Information Protection

You are providing personal information to the department which will manage that information in accordance with the *Personal Information Protection Act 2004*. The personal information collected here will be used by the department for the purpose of assessing your application for assistance and related activities. Failure to provide this information may result in your application being unable to be processed, funding being unable to be granted or records not being properly maintained. The department may also use the information for related purposes or disclose it to third parties in circumstances allowed for by law. You have the right to access your personal information by request to the department and you may be charged a fee for this service

Have you read and understood the confidentiality provisions above? *

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If you select No, this application will be denied.

Conflict of Interest

Screen Tasmania is required to identify all relevant financial or personal interests that may exist between Screen Tasmanian Expert Advisory Group (STEAG) members or employees of Screen Tasmania, and applicants. This is to ensure that measures can be taken to prevent a conflict of interest arising between those persons assessing the application for Screen Tasmania and applicants. For these purposes, please select the relevant statement below:

Do you have a financial and/or close personal relationship with a STEAG member or employee of Screen Tasmania.

☐ Yes ☐ No

If you select YES, please provide details of your conflict of interest below. If you select NO, you are affirming that there is no relationship which may lead to a conflict of interest or a perception of a conflict of interest. If you are unsure contact Screen Tasmania to discuss your options on 6165 5070.

Conflict of interest details

Declaration

I/we acknowledge this submission in no way inhibits Screen Tasmania from becoming involved in or developing other projects which may or may not have various similarities with my project(s).

No agreement, arrangement or obligation shall be deemed to exist between Screen Tasmania and myself/us unless and until a formal contract is made between us.

By submitting this application, I/we affirm that the details provided in this application are true and correct and that I/we have read and understood Screen Tasmania's [General Guidelines](#) and [Terms of Trade](#).

The End

Thank you for completing this form.

Please SAVE and review your application before submitting.